



STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES &
ENVIRONMENTAL CONTROL

DIVISION OF WATER

89 KINGS HIGHWAY
DOVER, DELAWARE 19901

BOARD OF CERTIFICATION

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**Board of Certification for Wastewater Operators
Tuesday, August 1, 2017
DNREC, Richardson & Robbins Building
Conference Room B172
MEETING MINUTES**

In Attendance:

Board: Brian Blackburn, Jerry Esposito and Bryan Ashby (via phone)
DW: Chris Cleaver, Nicole Smith and Faye Wheeler
Public: Ira Kaiser, Sarah Smith, Jeff Deats, Glenn Davis and Hilary Valentine (via phone)

Chairman Brian Blackburn called the meeting to order at 9:02 a.m.

A quorum of the board is present.

- The agenda for the current meeting is approved.
- Minutes of the July 5, 2017 meeting are approved as submitted.

Old Business

- **Start Action Notice (SAN)**
 - Public Hearing is scheduled for August 10, 2017 at 6:00 p.m. in the DNREC auditorium.
- **Chesapeake Bay Grant Funds for Training Upgrades**

Hilary Valentine reports:

 - Anticipating updating test questions
 - One year out before new exam will be offered
 - Will the board consider computer based testing? Test can be offered at all 3 facilities with a different test for those who sit next to each other.
 - They will have to do a room rental and analysis, but there should be no increase in cost to BOC.
 - No tick marks and scantrons
 - Consideration given to the proctor process:
 - Several questions to be addressed
 - Office of Drinking Water DW plans to test the product
 - Time saving
 - ABC tests in this method
 - DTCC to have top of the line portal
 - Team digging in fully with this project with number of questions to be itemized
 - Level IV will not to be included

New Business

- T. Strong, Jr. – Application for Certification:
Mr. Strong is not working in Delaware and is requesting to advance to Level II. It is permissible to renew with special letter stating if working in Delaware prior to January 1, 2019 will be eligible for Level II.
- **Continuing Education Course Approvals/Denials July**
 - None.
 - DRWA sent two courses for approval/denial. Chairman Blackburn requests more information on the courses (synopsis).
- **Operator License Renewals/Certifications/Expirations July**
 - The Board reviewed renewals, certifications and expirations.
- **License certifications and renewals audit for July**
 - Six folders were reviewed by the Board – no issues were found.

Meeting was adjourned at 9:35 a.m.

The next Board of Certification for Wastewater Operators meeting will be held on Tuesday, September 3, 2017 at 9:00 a.m. in DNREC, Richardson & Robbins Building, Conference Room B172.

Respectfully Submitted,
Faye Wheeler, CAP